

**CANADIAN MENTAL HEALTH ASSOCIATION
NORTH AND WEST VANCOUVER BRANCH**
MINUTES of the **ANNUAL GENERAL MEETING (AGM)**
Held on **Monday, September 16, 2019**
At the Hope Centre, 1337 St. Andrews Ave, North Vancouver

Society Members Present: Julie Menten, Jim Conrad, Don Stuckert, Gillian Rhodes, Joshua Radcliffe, Edwin Fok, Ahmad Soleiman, Nick Argue, Julia Kaisla, Heidi Kilham, Parvin Enfaradi, Goetz Schildt, Anne Kinvig, Pierette Daigle, Stuart McDougall, Jeff Haack, Talayeh Jamshidi, John Goodman, David Greer, Jaspreet Dhillon

Guests: Tejal Barde, Daryl Hayward, Troy Myers, Don Johansson, Tarn Ahluwalia, Mari Watson, Elaina Moss, Robert George, Gord George, Dana Warburton, Anar Virani, Natalie Soleiman, Maureen Lee

Welcome and Call to Order

Josh Radcliffe, Board Chair, officially called the meeting to order at 6:07pm and welcomed those in attendance. Robert George, representing Tseil Waututh, was invited to lead a traditional welcome.

Minutes of the Last Annual General Meeting

The minutes of the 2018 Annual General Meeting were presented for approval.

It was moved by Anne Kinvig and seconded by Gillian Rhodes that the minutes of the Annual General Meeting of the Canadian Mental Health Association North and West Vancouver Branch, held on September 17, 2018, be adopted as published...Carried.

Leadership's Report

Julia Kaisla, Executive Director, on behalf of the leadership team, presented a report on operations and shared the organization's three-year strategic plan.

Treasurer's Report

Edwin Fok, Treasurer for the year 2018-2019, on behalf of the Finance Committee, presented this report and reviewed the duties and responsibilities of the Finance Committee. He concluded with the Finance Committee opinion that the committee had met their requirements and that the system of controls in place are sufficient to provide reasonable assurance of the safeguarding of organizational assets, the accuracy of financial reports, and compliance with policies and procedures.

Audit Report

Edwin Fok, Treasurer, on behalf of the Finance Committee reported that the CMHA North and West Vancouver Branch received a clean audit report.

It was moved by Julie Menten and seconded by Anne Kinvig that the financial statements, including the External Auditors' Report, for the period ending March 31, 2019, as published and presented, be adopted... Carried

Report of the Executive Committee

Josh Radcliffe, on behalf of the Executive Committee, highlighted the committee's confidence in the organization and highlighted the ongoing maintenance of CMHA's Imagine Canada accreditation.

Appointment of the External Auditors

Nick Argue, newly appointed as Treasurer for the 2019-2020 year, formally presented the recommendation for the Board of Directors to appoint the firm Charlton and Company as external auditor for the 2019-2020 fiscal year.

It was moved by Jaspreet Dhillon and seconded by Ahmad Soleiman that the Board of Directors appoint the firm of Charlton and Company as External Auditors for the Canadian Mental Health Association North and West Vancouver Branch for the fiscal year ending March 31, 2020...Carried.

Director Elections 2019-2020

Josh Radcliffe conducted elections by acclamation. There were three vacancies for three-year terms. Terms of office expired for Jim Conrad, Julie Menten, and Gillian Rhodes. Nominations were submitted for Tracey Evans, Maureen Lee, and Julie Menten. The floor would not be open to further nominations and elections would be conducted by acclamation.

It was moved by Gillian Rhodes and seconded by Ahmad Soleiman that the Board of Directors confirm the election by acclamation of Tracey Evans, Maureen Lee, and Julie Menten, each to a three-year term of office...Carried

Josh Radcliffe acknowledged the contributions of Gillian Rhodes and Jim Conrad who have fulfilled their terms in accordance with the bylaws of the organization and thanked them for their service.

Presentation: Personal Insights of Mental Wellness and Recovery

Josh Radcliffe invited Jim Conrad to speak about his lived experience of mental health and addiction challenges.

Other Business

There was no new business brought before the meeting.

Adjournment

Josh Radcliffe made a few closing announcements and called for an adjourned meeting.

It was moved by Jaspreet Dhillon and seconded by Anne Kinvig that the 2019 Annual General Meeting of the Canadian Mental Health Association North and West Vancouver Branch be adjourned...Carried.

The meeting was adjourned at 6:36pm.