



**CANADIAN MENTAL HEALTH ASSOCIATION
NORTH AND WEST VANCOUVER BRANCH**
MINUTES of the **ANNUAL GENERAL MEETING (AGM)**
Held on **Monday, September 20, 2021**
Via Zoom

Society Members Present: Josh Radcliffe, Maureen Lee, Nick Argue, Tracey Evans, Ahmad Soleiman, Anne Kinvig, Julie Menton, Edwin Fok, Alec Motamed , Dave DeLong

Guests: Julia Kaisla, Talayeh Jamshidi, Lindsey Murphy, Johnny Morris

Welcome and Call to Order

A quorum of members being present, Josh Radcliffe, Board Chair, officially called the meeting to order at 6:14 pm and acknowledged that CMHA NWV and many of the members are located on the unceded territory of the Coast Salish peoples: the Squamish, Musqueam and Tsleil-Waututh Nations. He then welcomed those in attendance and explained how voting in the virtual AGM would take place.

Minutes of the Last Annual General Meeting

The minutes of the 2020 Annual General Meeting were presented for approval.

It was moved by Anne Kinvig and seconded by Nick Argue that the minutes of the Annual General Meeting of the Canadian Mental Health Association North and West Vancouver Branch, held on September 14, 2020, be adopted as published...Carried.

Leadership's Report

Julia Kaisla, Executive Director, on behalf of the leadership team, presented a report on operations.

Julia Kaisla encouraged everyone to read the Annual Report and paid tribute to Doug from Lillian House and Erik in circle of care house whom the Annual Report is dedicated to.

Julia Kaisla acknowledged that it has been a challenging year but not without moments of great success, for example the launch of the chronic pain group and the individual successes seen when connections are made and the pathway to wellbeing is working.

Julia Kaisla thanked the CMHA NWV staff and Board for their continued support, care and love that they put into everything that they do.

Treasurer's Report

Nick Argue, Treasurer for the year 2020-2021, on behalf of the Finance Committee and Finance Manager, presented this report.



Audit Report

Nick Argue, Treasurer, on behalf of the Finance Committee and Finance Manager, reported on the CMHA NWV Audit Report. It was noted that the Audit was clean.

It was moved by Josh Radcliffe and seconded by Anne Kinvig that the financial statements, including the External Auditors' Report, for the period ending March 31, 2021, as published and presented, be adopted... Carried

Appointment of the External Auditors

Nick Argue, Treasurer, formally presented the recommendation for the Board of Directors to appoint the firm Thomkins Wozny LLP as external auditor for the 2021-2022 fiscal year.

It was moved by Maureen Lee and seconded by Anne Kinvig that the Board of Directors appoint the firm of Tomkins Wozny as External Auditors for the Canadian Mental Health Association North and West Vancouver Branch for the fiscal year ending March 31, 2022...Carried.

Report of the Executive Committee

Josh Radcliffe presented the executive committee report. He noted that the Covid-19 pandemic continued to present challenges this past year but the CMHA NWV staff rose to the occasion.

The Board of Directors, as well as staff, engaged in Diversity, Equity and Inclusion training this year and DEI was made a standing item on the Board of Director Meeting agendas along with the appointment of a Diversity Champion on the Board of Directors to ensure that DEI is embedded in all Board decision making.

In closing, Josh Radcliffe thanked Julia Kaisla for her dedication and hard work over the last year.

Bylaw and Constitution Changes

Josh Radcliffe presented the slate of Constitution and Bylaw amendments as distributed in the AGM package.

It was moved by Julie Menton and seconded by Nick Argue to adopt the slate of amendments to the Canadian Mental Health Association North and West Vancouver Branch Constitution and Bylaws as presented...Carried.

Director Elections 2021-2022

Josh Radcliffe conducted the election as below:

Election to 2nd Term: Nick Argue, Anne Kinvig, Jaspreet Dhillon

Election to 3rd Term: Josh Radcliffe



It was moved by Maureen Lee and seconded by Ahmad Soleiman to elect Nick Argue, Anne Kinvig and Jaspreet Dhillon to their second terms and Josh Radcliffe to his third term to the Board of Directors of the Canadian Mental Health Association North and West Vancouver Branch...Carried.

Other Business

Johnny Morris, Executive Director of CMHA BC Division, commented on the valued relationship with CMHA NWV. He also commended the CMHA NWV staff in the development of the peer crisis response program and their handling of the incident in Lynn Valley earlier this year.

Adjournment

Josh Radcliffe thanked the Board of Directors for their contributions to CMHA NWV and those in attendance before calling for a motion to adjourn the meeting.

It was moved by Maureen Lee and seconded by Anne Kinvig that the 2021 Annual General Meeting of the Canadian Mental Health Association North and West Vancouver Branch be adjourned...Carried.

The meeting was adjourned at 6:32pm.